



**City of Smithville, Missouri  
Parks and Recreation Committee  
March 23, 2023  
6:00 PM  
Smithville City Hall Board Room**

---

Anyone who wishes to view the meeting may do so in real time as it will be streamed live on the City's [YouTube Channel](#).

Public Comment can be made in person or via Zoom, if by Zoom please email your request to the City Clerk at [ldrummond@smithvillemo.org](mailto:ldrummond@smithvillemo.org) prior to the meeting to be sent the meeting Zoom link.

- 1. Call to Order**
- 2. Approval of Minutes from the January 23, 2023, Parks and Recreation Committee Meeting**
- 3. Staff Report**
- 4. Community Garden**
- 5. Playground Surfacing at Heritage and Smith's Fork Playground**
- 6. New Business**
- 7. Adjourn**

**City of Smithville, Missouri  
Parks and Recreation Committee  
January 26, 2023  
6:00 PM  
Smithville City Hall Board Room**

---

**1. Call to Order**

Dani called the meeting to order at 6:00pm. Parks and Recreation Committee Members present were Dani Wilson, Jeremiah Bloemker, Todd Fleischman, Kyle Squires, Hailey Kellerstrass, Mayor Boley and Alderman Hartman. Staff present were Matt Denton and Alex Threlkeld

**2. Approval of Minutes from the October 27, 2022, Parks and Recreation Committee Meeting**

Dani made a motion to approve minutes from the October 27, 2022, Parks and Recreation Meeting. Dan seconded. Voice Vote, all ayes

**3. Staff Report**

**LWCF Grant for Emerald Ridge:**

Thank you all for providing feedback back in July and October for the Emerald Ridge Park and Playground design. We are able to complete the grant and it has been submitted for review. They are hoping to announce in the Fall if we will be awarded. Per grant requirements, we cannot choose or start construction until we find if we are awarded the grant.

**Senior Center:**

While the Seniors were on their winter break, our Park Maintenance team went in and repainted the center. We are excited for another season of fitness classes and rentals. We will be implementing more youth programming in this space in 2023.

Alderman Hartman passed on a comment from the Seniors that they are excited for the new changes and rumors of the bookshelves being removed were false and they are in the pool table room.



## Recreation Report:



## RECREATION REPORT

Alex Threlkeld - Recreation Manager

J A N U A R Y 2 0 2 3

### SPORTS

- Basketball games started December 3. We have 16 Smithville teams in the league this season and 137 players.
- We are hosting the 4th grade boys end of season tournament.
- Basketball registration brought in \$8,500 before program expenses.
- Spring sports registration is now open; Soccer, Baseball, Softball, T-Ball, and Little Kickers Soccer Clinic.

### EVENTS

- Candy Cane Quest was held on December 9 with a large crowd in attendance. Thank you to our sponsors who donated prizes: Casey's, St. Joseph Parks & Rec, Nodaway Valley Bank, Zona Rosa, and KC Zoo.
- Holiday Lights Contest Winners announced - 11 participants this year.
- Planning spring events; Valentine Cookie Decorating Party, Dodgeball Tournament, Mother Daughter Tea Party.

### FACILITIES

- A third fitness classes was added on Wednesdays at the Senior Center. Classes are now held on Mondays, Wednesdays, and Fridays.
- Aspen took new interior photos of the Senior Center for marketing purposes.
- 19 Senior Center rentals from Oct-Jan.
- 2023 facility rentals opened to the public online on January 1.

### MARKETING

- Posted a welcome letter on Facebook from our new 2023 camp hosts Janet and Chris that received positive feedback.
- Currently working on creating a sponsorship brochure to narrow down sponsorship opportunities from the sponsorship packet.
- New staff headshots were long overdue and posted on the website under "Meet the Team"

### ANNOUNCEMENTS

- Aspen Ryan has joined the recreation team as our new Recreation Coordinator. She comes to us from Shoot for the Stars Youth Center where she has been programming gymnastics for several years and we look forward to her helping us grow our recreational programs.
- We are currently hiring for Soccer Clinic Instructors to teach Little Kickers Soccer Clinic this spring for ages 3-4.

**4. Election of Vice-Chair**

Matt mentioned with the resignation of Allyson (Chair), Dani (Vice Chair) has moved into the Chair position leaving the Vice Chair position open. Dani nominated Hailey. Dan seconded the motion. Voice vote, all ayes.

**5. 2023 Meeting Dates**

In our last meeting in October, it was recommended that we look at meeting more than just Quarterly. Matt mentioned that we used to meet every month, but stopped when committee members were not showing up and meetings were getting cancelled. Going to quarterly meetings have been consistent and agendas have been larger. Matt asked the committee to think about the summertime, if Thursday and meeting on the fourth Thursdays are the right time have meetings. The Committee discussed and Dani made a motion to meet January-May, skip June and July, meet again August-October and skip November-December on the fourth Thursday at 6:00 PM. Todd seconded. Voice Vote, all ayes.

**6. Legacy Fund Dinner**

Matt mentioned The Legacy Fund/City of Smithville are Partnering with the Smithville Area Chamber of Commerce to host the "Night at the Oscars" at White Iron Ridge. The dinner is to honor citizens and volunteers within the community, while raising funds for the Legacy Fund. As of 1/23/2023 we have sold 240 tickets for the dinner. Kozak's, Chops BBQ and Aroma Bistro will be working together for the dinner. Matt let the committee know if they are interested in joining, that committee or learning more, please let him know. He also mentioned that they are looking for volunteers to help with set up, dinner service, silent auction, and fundraiser game.

Mayor also provided an update that sponsorships are exceeding expectations. He mentioned the legacy fund has really stepped up on the donation. Mayor asked the Committee to strongly think about purchasing a ticket, contribute a donation or volunteering in some way.


**7. New Business**

Matt is wanting to see the Committee's thoughts on resurfacing Heritage Park playground and Smith's Fork Playground.

Jerimiah mentioned lights at the Heritage Park basketball court.

**8. Adjourn**

Mayor moved to adjourn the meeting. Dan seconded. All ayes.

	<div>STAFF</div> <div>REPORT</div>
<b>Date:</b>	March 23, 2023
<b>Prepared By:</b>	Matt Denton, Parks and Recreation
<b>Subject:</b>	Staff Update

### Legacy Fund Recap

The Legacy Fund/City of Smithville partnered with the Smithville Area Chamber of Commerce to host the “Night at the Oscars” at White Iron Ridge. The dinner honored citizens and volunteers within the community, while raising funds for the Legacy Fund. Kozak’s, Chops BBQ and Aroma Bistro provided a great dinner. 300+ tickets between sponsors, nominees, and individual ticket sold. The event brought in \$27,350 from some great sponsors and \$5,555 from the Silent Auction and Fundraiser Game. After about \$12,000 In Expenses the grand total is \$24,000. The Legacy Fun/ City of Smithville will be splitting 50/50 with the Chamber.

### Riverwalk Update

As of March 3, 2023, The City of Smithville has been awarded \$900,000 from the Missouri transportation Alternatives Program (TAP) funds through MARC’s Active Transportation Programming Committee. Since that time, the 2025-26 TAP funding recommendations were approved by the MARC Board of Directors and have been incorporated into the 2022-2026 Transportation Improvement Program. With this Committee’s recommendation the City will be matching the grant to finishing funding the project. The Riverwalk continues to follow the Parks and Recreation Master Plan and the Transportation Master Plan.

### Diamond Crest Park Update

On March 9, 2023, staff met with BluSky PM, management for Clay Creek Apartment, to get an update on the parking lot and shelter house project donation progress. Staff was presented the plan for the parking lot and approved the design. Staff is helping get a quote on the desired shelter and BluSky is in communication with the contractor to get the parking lot and shelter foundation on their calendar. Staff expressed that we would like at least parking lot to be completed by Memorial Weekend. That is when the Splash Pad will be scheduled to open. That is also the goal for BluSky as long as it works with the contractor’s schedule.

## Recreation Report



### March 2023 Recreation Report Alex Threlkeld – Recreation Manager

#### Sports

- Soccer practices started March 6
- Soccer games begin March 25 for 6 weeks
- Hoping to hire a couple more soccer instructors so we can hold a third clinic session in the fall
- Aspen is creating new curriculum for Little Kickers clinic
- Aspen hired 1 new instructor for spring session
- Baseball, Softball, and T-Ball registration closed on March 19
- Fall Sports Registration opens July 1

#### Sports Registrations

	Spring Soccer	Spring Clinic	Spring T-Ball	Spring Baseball	Spring Softball	Spring Kickball	Fall Soccer	Fall Clinic	Fall T-Ball	Fall Volleyball	Winter Basketball	Total Participants
2021	180	40	140	105	71	10	178	32	68	49	132	<b>1,005</b>
2022	221	71	152	116	89	2	169	40	61	54	135	<b>1,110</b>
2023	228	50										

#### Facilities

##### 2023 Facility Rentals

	Park Shelters	Senior Center	Baseball Fields	Soccer Fields	Scout Areas	Special Events	Total Rentals
January	0	10	0	0	0	0	<b>11</b>
February	0	14	1	0	0	0	<b>15</b>
March	0	12	4	0	2	0	<b>18</b>

#### Events & Programs

- Valentine Cookie Decorating Party was held February 10 with 30 participants
- Currently planning June-December programs and hope to have them finalized by end of April. Planning to add several adult programs outside of adult sports, and a full calendar of Parks and Recreation Month activities in July.
- *Upcoming Events:*
  - Tea Party – April 29 (sold out)
  - Bike Race – May 6
  - Movie at the Courtyard – May 20
  - Art in the Park – June Wednesdays
  - Movie in the Courtyard – June 24
  - Learn to Kayak – June 7 & June 29
  - Punt, Pass, & Kick – July 17



## Marketing

- Created and ordered Legacy Fund and Sponsorship mailers to be mailed out to Smithville businesses and organizations.
- Signs created and ordered to advertise Senior Center Rentals
- Submitted graphics for the City of Smithville Citizen April Newsletter
- Continuing to update the website – added programs and events page with direct links to online registration, updated staff page, updated Legacy Fund page, updated sponsorship page
- Looking into taking marketing trainings through NRPA

## Community

- CIA (Community in Action) member: meet monthly at School District
- CIA (Community in Action) Community Advisory Council – Youth Serving Sector Representative: meet with community representatives monthly and attended council orientation March 10
- Smithville Main Street District Ex-Officio Member: meet monthly with Board and attended Board orientation with Missouri Main Street March 13
- City Wellness Committee member – meet monthly and Attended Lunch and Learn on managing stress February 23
- City Communications Committee member – meet monthly with other City committee members
- Working with Chamber of Commerce to plan Easter Egg Hunt, ordered banners, create event details with all community partners

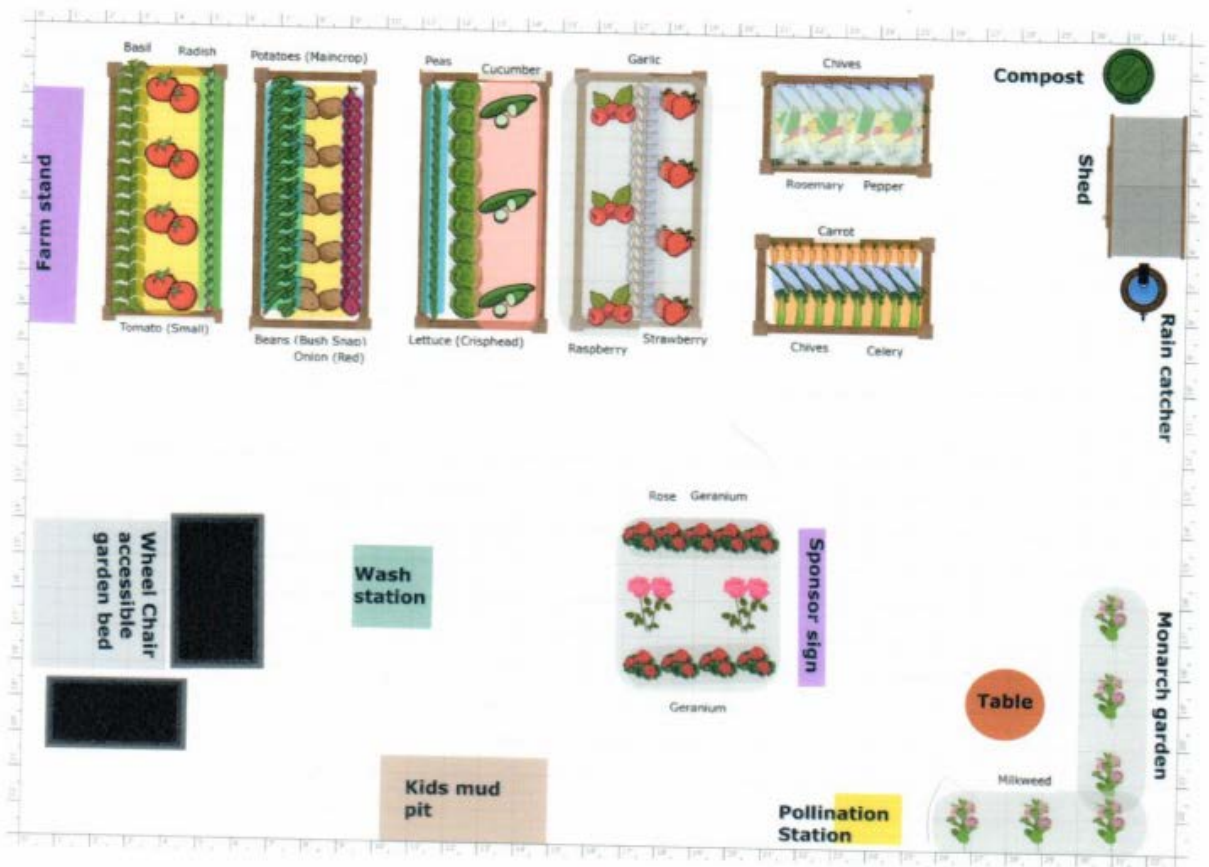
## Other Announcements

- We are currently hiring for part-time Program Instructors. Seeking instructors with special skills or hobbies willing to teach others. Programs could include painting, guided hikes, dance lessons, sign language, cooking tennis, etc. For more information, view the job description and duties at <https://bit.ly/3ZYEJcg>
- Aspen and Alex Attended Missouri Parks and Recreation Association conference in Osage Beach, MO February 14-17
- Attended strategic planning session March 2-3
- Attended Community Awards Banquet February 23



## Community Garden:

Staff has been in communication with Tiffany Gilpin, with iCleanKC, on her desire to donate and manage a community garden in downtown Smithville. Tiffany has a passion for sustainability and is wanting to give back to her community. Tiffany has presented a proposal after scoping potential locations. Tiffany is looking at the open green space behind the Senior Center or at Humphrey and Nancy Smith Park. Staff is looking for the Committee to discuss if this is something you would like staff to pursue, change any details and location. Please note that staff previously worked with Smithville 4-H on a community garden at Wildflower Park and it was removed in fall due to no use and it not being maintained.





## **Heritage and Smith's Fork Park Playground Resurfacing:**

It is the policy by the City of Smithville, as contained in its Comprehensive Plan, that all newly plated or replated subdivisions in residential zoning districts shall provide for the placement of recreational open spaces, walking trails, and other park areas based upon the impact the intended residents will have upon the City Park infrastructure. Such open space shall be for either public recreational use or for the future use of the residents of that subdivision to ensure the proper balance of land use, design of urban areas and avoidance of the overcrowding of the land, or by payment of a fee in lieu of dedication to be used to improve other adjacent dedication parks. Those fees go into a Parks Improvement Revenue Fund managed by the City. Currently in the fund is \$83,000. Also, since the community passed the Parks and Stormwater Sales Tax, the fund is exceeding projected revue. With Parks Improvement Revue and savings in the Parks and Stormwater Sales Tax Fund, staff is looking at resurfacing Heritage Park Playground and capping Smith's Fork Park Playground surface. Cost varies depending on the desired surface. Staff is looking for the Committee to discuss if this is something you would like staff to pursue and make a recommendation to the Board to amend the FY23 budget or add to the FY24 budget. The committee would need to choose desired surface and vote to make a recommendation. If approved by the BOA, this would go out for low bid.

### **Heritage Park:**

Bonded Rubber: \$120,000-\$134,400 (Received two quotes. One was from early 2022)

Turf and Pour in Place: \$141,024 (was told they are going to be close to same price)

### **Smith's Fork Park:**

Bonded Rubber: \$30,000-\$50,000 (Received two quotes. One was from early 2022)

